



## Hahei Beach Ratepayers Association Inc. Annual General Meeting 2017

### Minutes of Meeting

**Meeting Date & Time:** 15<sup>th</sup> April 2017

**Title of Meeting:** HBRPA AGM 2017

**Meeting Location:** Community Hall, Hahei

### Attendees:

**HBRPA:** Chair Bill Stead, Secretary Penne Clayton, Treasurer Anne Donovan, Peter Harrison, Brian Keucke, Karen Blair, John North, Mike Wilkinson,

**Guests:** Allan Tiplady, Dal Minogue

**Residents and Ratepayers:** Approximately 70. As per attached Appendix 1.  
A quorum was achieved as per the Rules.

**Distribution:** By email link to members - posting the minutes etc on the HBRPA website.

**1. Welcome:** The Chair welcomed residents, ratepayers and Council representative guests.

**2. Apologies:** Dawn Elley, Joan Stanley, Ron Egan and Sue Dorrington, Tony Fox, Murray McLean, Cathie and George Baloghy, Margaret Green, Paul Kelly, Deli Connell, Carol and Denis Price.

**3. Minutes of the 2016 AGM:** Read to the meeting by the Secretary, Penne Clayton, approved as a true and accurate record with the following three amendments:

1. Page 2 – Remove ‘Beach’ from *Hahei Beach Road and Purangi Road Intersection*.
2. Page 3 - Geoff Dalzell does not audit the financial statement, he only reviews them.
3. Page 7 - Off-license application is Grange Court not Cathedral Court.

Moved. Karen Blair | Second. Anne Donovan

**4. Matters Arising from** A question was asked about amending the Association Rules to include

- previous minutes:** Residents as well as Ratepayers – the secretary addressed briefly:  
*This is one of the Committees first projects for 2017. In addition to a proposal to add 'residents' to the Ratepayer rules and enable voting we encountered several areas of unnecessary complexity when arranging the ballot for the 2017 committee. We would also like to be able to use an electronic balloting system for future votes.*  
This will require a Special General Meeting later in the year to vote on the proposed changes once worded and agreed.  
Barbara Ritchie pointed out that the Associate Membership was set up for Residents, but the feedback the Committee has received is that Associate members would like the right to vote on things that also impact upon them as residents.
- 5. Chairs Annual Report** Presented by Chair Bill Stead.  
As per attached Appendix 2.  
Moved: Bill Stead | Second: Penne Clayton
- 6. Matters Arising from the Chair's Report:** NIL matters arising.
- 7. Treasurers Report:** Presented by Treasurer Anne Donovan.  
As per attached Appendix 3.  
Moved: Anne Donovan | Second: Barbara Ritchie
- 8. Matters Arising from the Treasurers Report:** Anne asked if the meeting wished her to read the report, the answer was no.  
Nil matters arising.
- 9. Honorary Financial Reviewer:** Geoff Dalzell was given a vote of thanks and asked if he would be the 2017 financial reviewer. He confirmed.
- 10. 2017\2018 Subscription Fees.** The Secretary proposed the fees remain at \$20 per member.  
Moved: Penne Clayton | Second: Karen Blair  
Passed unanimously by all attendees.
- 11. Election of Officers:** The Chair thanked everyone who put their name forward. Voting was via postal Ballot with Dal Minogue taking the role of independent returning officer. Your new committee are:
- Gilbert Bannan
  - Karen Blair
  - Peter Harrison
  - Graham Harsant
  - Stephen Holehouse
  - John North
  - Alastair Sims

- Mike Wilkinson

Appendix 2 shows the actual voting numbers. There were 112 votes received from a renewed membership base of 184 paid for the 2017 financial year.

## 12. General Business

### Memorial Garden

Christine Bannan spoke to the meeting about the Hahei memorial Garden project. The Memorial Garden will be to the far right to Kotare Domain, it is not somewhere to leave ashes but will be a place of quiet contemplation. It will include a historical timeline and Christine is working with representatives of Ngati Hei and the Harsant and Wigmore families.

Christine's notes are attached in Appendix 4.

Please contact Christine if you have any questions on 07 866 3144.

### **Bring Back the Birds/Reserves Group/Marine Reserve Committee and Friends of the Te Whanganui a Hei Marine Reserve.**

An update was presented to the meeting by Karen Blair and Brian Green.

Karen gave a background on the 23-year history of the Reserves Group who work with local and territorial authorities, DOC and Friends of the Te Whanganui a Hei Marine Reserve.

Their role includes planting, seating, safe walkways and working on the memorial Garden.

The Reserves Group is currently working with Hahei Holidays to open up a walkway to the beach from the Kotare Reserve along the Wigmore Stream boundary.

Karen acknowledged the work Brian and Margaret Green and their trusty band of volunteers have done in pest trapping. Brian said they have trapped 61 rats, 17 possums, 4 stoats and 4 weasels.

The Reserves Group and Bring Back the Birds are looking for funding and are formalizing their finances with the assistance of the Friends of the Te Whanganui a Hei Marine Reserve and their existing trust account which these activities come under the umbrella of.

Barbara Ritchie who is chair of the Marine Reserve Committee (a subsidiary of the Waikato Conservation Board) clarified that the role of the Marine Reserve committee was to manage the marine and terrestrial DOC land around Hahei. These four groups will be working together to address pest control in our area.

If you are interested in further information or want to help out please contact Karen Blair on 07 866 3959, Brian Green on 07 866 3807 or Barb Ritchie on 0272 432 333.

### **Future Direction**

The Chair proposes Hahei produces a long-term community plan or blueprint to mesh with the Council's upcoming LTCP. His presentation

proposed the following ideas and structure.

- What is Driving Change?- Identifies human (population, business, tourism) and natural forces that will drive the development of Hahei over the next 10-20 years
- Overall Strategy - Sets the strategic direction for Hahei that forms the basis for coordinating investment in infrastructure and provision of core services.
- Spatial Development - Provides a visual illustration of the intended future location, form and mix of residential, rural and business areas. Identifies ways to interconnect the community and businesses with tourist and other leisure facilities.
- Environmental Management - Identifies environmental challenges and describes mitigation strategies required to protect the unique nature of Hahei and create a sustainable community
- Infrastructure investment - Identifies the required transport, water, sewage and other infrastructure required to service existing and new development areas
- Guidance for Government Entities – Provides guidance to TCDC, DOC, WRC and other Government Organisations so their plans are aligned to serve the people of Hahei. For example, input into TCDC 10-year plan update.
- Implementation and Operations Plan – sets out implementation schedule and long term operations plan for Hahei infrastructure.

This is attached in Appendix 5 with a schematic of the Concept.

Any plan will need to have input from the entire community and be ratified by the incoming committee.

### **Closing Comments**

*Phyll Foster* of Lees Road supported the addition of 'Residents' to the Ratepayer rules and commented that DIC has no budget for improving the Grange Road Carpark toilets at present – so the poor tourism experience in the area of amenities will continue.

*David Burton* of Orchard Road complemented the HBRPA Committee from moving from a Community management to Community leadership approach.

*Hayden Smith* of the Cathedral Cove Water Taxi thanked the committee for the summer speaker series but suggested that the next series be after hours so those who work full-time can make it. Hayden also mentioned the Fishy Feijoa Fundraiser for the local freediving group the Darkside Dive Tribe taking place after the meeting.

*The meeting closed at 11:05am.*

## **Appendices**

Appendix 1 – Attendees

Appendix 2 – Chairs Annual Report & Election Results

Appendix 3 – Financial Accounts

Appendix 4 – Memorial Gardens

Appendix 5 – Strategic Plan Concept

## Appendix 1 - Attendees

Christine Bannan	Peter Mahoney
Rhonda Hawley	Maryanne Mahoney
Peter Hawley	Pamela Dodd
Brian Keucke	Derek Fenton
Phyll Pascoe	Ron Duin
Jenni Edgerley	Debby Duin
Ian Edgerley	Laura Oram
Geoff Dalzell	Becs Wood
Sharon Dalzell	Katy Lingard
Gilbert Bannan	Hayden Smith
Ray Lloyd	Dirk Immenga
Mary Bowers	Dorothy Bogers
Bryan Fotheringham	Joan Keucke
Karen Blair	Anne Goold
Allan Jay	Mike Goold
Pamela Jay	Keith Thorpe
Garry McIntosh	Tony Gates
Dean Mantell	Anne Gates
Denise Mantell	Francine Corbett
Delwyn Taylor	Russ Cochrane
Bruce Taylor	Mike Wilkinson
Roy MacDonald	Brian Green
Lois MacDonald	Deborah O'Halloran
Quentin Mitchell	Dave Burton
Laura Beattie	Ainslee Jory
Jackie Pope	Barbara Ritchie
Jane Parson	Linda Burton
Tom Parson	Peter Harrison
Steve Holehouse	Kay Harrison
Rachael Lloyd	Michael Grogan
Dal Minogue	Ann Riley
Brett Harries	Gavin White
Pamela Harries	Alastair Sims
Charlie Adams	Jennifer Cook
Graham Harsant	Allan Tiplady

# Chairman's Annual Report for 2016/2017

## Key Activities

- **Presentation to New Council**
  - 30+ Hahei delegation
  - Led to Tourist Infrastructure survey
- **Traffic Management**
  - Made submission to South Mercury Bay Traffic Plan
  - Community Board accepted our recommendation that plan remain as draft
- **District Plan - Rezoning of Hahei Entrance - 100 Acres**
  - Key concern was rezoning had been approved by District Plan Commissioners prior development of Hahei Long Term Plan
  - Appealed decision to Environment Court. Decided to withdraw after mediation
  - Will work with current and future owners for benefit of everyone
- **Summer Speakers**
  - Dal Minogue, Scott Simpson, Alison Henry, Sandra Goudie, Paul Kelly & Allan Tiplady

## Review of Last Years Priorities

- Tourist Management – Entrance Car Park built (Almost). **Much more to do.**
- Environmental Protection of Hahei – **No progress**
- Pest and Weed Control – Great success, **Thank you Brian Green and team**
- Updated Long Term Community Plan – **No progress as TCDC failed to provided any resources**

# Recommendations from 2016/2017 Committee

## 1. Complete Long Term Community Plan for Hahei

- Should be a long term plan that provides input to TCDC Long Term Plan update, due in 2018
- Involve all the community by forming working groups

## 2. Expand Membership of HBRPA

- Review membership rules – can/should we include ratepayers *and residents*
- We must involve the next generation

## 3. More Local Control

- We must provide strong clear guidance to TCDC, WRC, DoC
- HBRPA should act as the communication link for the Hahei community

**Thank you to all Committee Members for their support and hard work in 2016/2017**



# Committee Election Results

Name	No Votes	Rank	Committee Member
Gilbert Bannan	81	3	✓
Karen Blair	82	2	✓
Thom Dodd	47	9	
Derek Fenton	33	11	
Peter Harrison	78	4	✓
Graham Harsant	69	6	✓
Stephen Holehouse	53	8	✓
Ray Lloyd	28	12	
Brian Keucke	38	10	
John North	90	1	✓
Alastair Sims	57	7	✓
Mike Wilkinson	70	5	✓

**Total No of Ballot  
Papers - 112**

**Reviewed and  
Checked by Returning  
Officer – Dal Minogue**

# Officers & Committee for 2017/2018

Name	Position
Bill Stead	Chairman
Penne Clayton	Secretary
Cathie Baloghy	Treasurer
Gilbert Bannan	<div> </div> <b>Committee</b>
Karen Blair	
Peter Harrison	
Graham Harsant	
Stephen Holehouse	
John North	
Alastair Sims	
Mike Wilkinson	

**Hahei Beach Ratepayers  
Association Incorporated**

**Financial Statements**

**For the Year ended 31<sup>st</sup> December 2016**

**Hahei Beach Ratepayers Association Incorporated**  
**Financial Reviewer's Statement**  
**For the Year ended 31 December 2016**

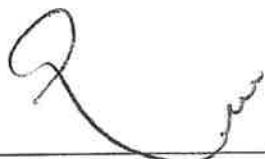
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I report to the members of the Hahei Beach Ratepayers Association Incorporated.

I have reviewed the financial statements of the Hahei Beach Ratepayers Association Incorporated for the year ended 31 December 2016.

A review is limited primarily to enquiries of office holders and analytical review procedures applied to financial data and thus provides less assurance than an audit. I have not performed an audit and, accordingly, I do not express an audit opinion.

Based on my review, nothing has come to my attention that causes me to believe that the accompanying financial statements do not give a true and fair view.



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Geoff Dalzell, ACIS  
Hahei

**Hahei Beach Ratepayers Association Incorporated**  
**Statement of Financial Position**  
**As at 31 December 2016**

	2016 \$	2015 \$
<b>CURRENT ASSETS</b>		
Westpac – Cheque Account	2135	3,336
Westpac – On Call Account	857	851
Westpac – Deposit Account	15618	15,136
<b>Total Current Assets</b>	<u>18610</u>	<u>19,323</u>
<b>TOTAL ASSETS</b>	<u>18610</u>	<u>19,323</u>
<b>TOTAL LIABILITIES</b>	<u>NIL</u>	<u>NIL</u>
<b>NET ASSETS</b>	<u>18610</u>	<u>19,323</u>
Represented by:		
<b>MEMBERS FUNDS</b>		
Retained Earnings	<u>18610</u>	<u>19,323</u>
<b>TOTAL MEMBERS FUNDS</b>	<u>18610</u>	<u>19,323</u>

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Board:

Chairperson: \_\_\_\_\_

Treasurer / Secretary: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Hahei Beach Ratepayers Association Incorporated**  
**Statement of Movements in Funds**  
**For the Year ended 31 December 2016**

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	2016 \$	2015 \$
<b>Funds at Beginning of Period</b>	19323	19,360
<b>Surplus</b>		
Net Surplus/(Deficit) for Period	<u>(713)</u>	<u>(37)</u>
<b>Funds at End of Period</b>	<u>18610</u>	<u>19,323</u>

*This Statement is to be read in conjunction with the Financial Reviewer's Statement and the Notes to the Financial Statements.*

**Hahei Beach Ratepayers Association Incorporated**  
**Statement of Revenue and Expenditure**  
**For the Year ended 31 December 2016**

	2016 \$	2015 \$
<b>Revenue</b>		
Subscriptions	1505	640
Interest Received	488	618
	<hr/>	<hr/>
<b>Total Revenue</b>	1993	1,258
 <b>Less Expenditure</b>		
Accountant	100	150
Appeal Costs - Legal	1150	-
- Filing Fee	511	-
Computer Expenses & Stationery	-	107
Hall & Chair Hire	120	480
Internet Expenses	171	258
Purchase Projector	654	-
Secretary/Treasurer Fee	-	300
	<hr/>	<hr/>
<b>Total Expenditure</b>	2706	1,295
	<hr/>	<hr/>
<b>Net Surplus / (Deficit)</b>	(713)	(\$37)

*This Statement is to be read in conjunction with the Financial Reviewer's Statement and the Notes to the Financial Statements.*

**Hahei Beach Ratepayers Association Incorporated**  
**Notes to the Financial Statements**  
**For the Year ended 31 December 2016**

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**1. STATEMENT OF ACCOUNTING POLICIES**

The financial statements presented here are for the entity Hahei Beach Ratepayers Association Incorporated. Hahei Beach Ratepayers Association Incorporated is incorporated under the Incorporated Societies Act 1908.

These financial statements have been prepared in accordance with the generally accepted accounting practice.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

**(a) Changes in Accounting Policies**

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those used in previous years.

**(b) Goods & Services Tax**

These financial statements have been prepared inclusive of GST as Hahei Beach Ratepayers Association Incorporated is not registered for GST.

**(c) Income Tax**

The Hahei Beach Ratepayers Association Incorporated is exempt from income tax.



## **Kotare Domain Memorial Garden**

### **Meeting of HBRA AGM – 15/4/17**

#### **1. History**

18 months ago, members of the Hahei Reserves Group met with Council officers Alan Tiplady and Scott Farrell on site at Kotare Domain to discuss the creation of a memorial garden. The current Council Reserves Management Plan has provision for such a garden. The garden will be located in the far right corner of Kotare Domain in Pa Road. The Council support this concept as long as it is managed by the community.

The memorial garden will be a place to put plaques in memory of people who have been part of the life and history of Hahei. It is not for the burial or scattering of ashes as this would designate the area a cemetery and would then come under the control of the TCDC.

#### **2. Design**

A group of Hahei artists worked over several months to create a design for the walls, which will be built as and when necessary. The walls feature Corten steel with a profile of Pa Hill at the top, large wooden posts and stainless steel plaques. Each wall will hold 52 plaques, 26 on each side.

#### **3. Historical Timeline**

The Memorial Garden will also be an historical timeline for Hahei. A historical wall containing a brief history of Ngati Hei, Wigmore and Harsant Family's will be included. All the walls will be the same design. Ongoing discussion with the three parties concerned continues.

Other significant events in the life of Hahei will have a plaque as part of the timeline structure, eg gifting of land by Vaughan Harsant to DOC to create the walkway to Cathedral Cove and the establishment of the Te Whanganui a Hei Marine Reserve, etc.

#### **4. Plaques**

Gavin Moorhouse has agreed to design and make the plaques for the garden. Gavin's family have owned a property in Hahei for over 30 years. He created the bespoke plaque in memory of his sister on the memorial seat on the Pa walkway and he is very keen to be involved.

## **5. Garden Entrance**

It has been decided to include a small sculpture of a Kingfisher or Kotare on the entrance signage. In Maori mythology, the Kotare is a kaitiaki or guardian. This sculpture will be in Corten Steel and sit on top of the entrance sign.

## **6. Sculptural Stone Wall**

Part of the artists' initial design included a sculpture and the rock wall tree was chosen. This 11 metre long rock wall will need to be engineered for safety reasons. Local rock will be used and there has been interest shown by a local contractor to complete this artwork. The hope is that this will create an area of quiet beauty for contemplation and reflection.

## **7. Charitable Trust**

Administering the memorial garden will be a charitable trust. There will be seven trustees all of whom will have a specific roll. Six people have made a commitment for the first two years. These are: Christine Bannan, Stuart King, Peter Hawley, Gilbert Bannan, Karen Blair and Mary Milroy. The role of secretary has yet to be filled and if anyone is interested in accepting this position, please see me after the meeting for further information.

The Trust Deed is being prepared by Stephan Bosman, of The Informer fame, at no cost and this is currently underway. The Trust will have donee status to allow tax rebates for personal donations made to the Trust.

## **8. Ongoing Maintenance**

The on-going maintenance of the Memorial Garden will be undertaken by the local Reserves Group in conjunction with the Council. This group has been working alongside the Council to maintain the reserves in the village for the last 23 years. It is anticipated seating will be provided for people to enjoy the garden.

## **9. Presentation to Community Board**

Our next step is to make a formal presentation to the Community Board.

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Thank you for your time today. This project has been a most enjoyable experience and we look forward to having it underway within the next year. I would like to thank all those people who have assisted and guided us to this point. It's been lots of fun.

# Hahei Long Term Community Plan 2018 - 2028

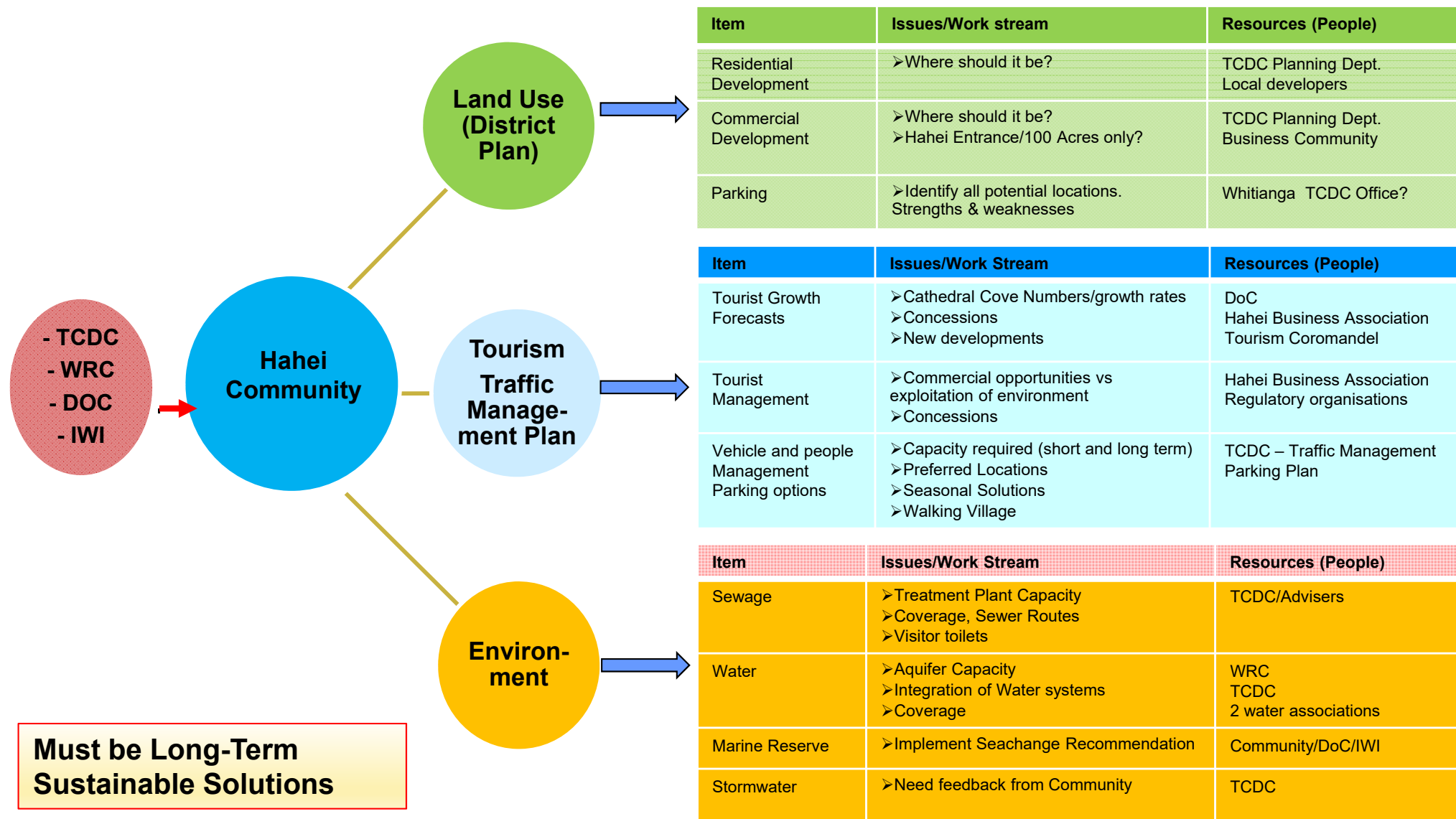
## What is it?

A 10 year blueprint for the future of Hahei that

- **What is Driving Change?**- Identifies human (population, business, tourism) and natural forces that will drive the development of Hahei over the next 10-20 years
- **Overall Strategy** - Sets the strategic direction for Hahei that forms the basis for coordinating investment in infrastructure and provision of core services.
- **Spatial Development** - Provides a visual illustration of the intended future location, form and mix of residential, rural and business areas. Identifies ways to interconnect the community and businesses with tourist and other leisure facilities.
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- **Guidance for Government Entities** – Provides guidance to TCDC, DoC, WRC and other Government Organisations so their plans are aligned to serve the people of Hahei. For example, input into TCDC 10 year plan update.
- **Implementation and Operations Plan** – sets out implementation schedule and long term operations plan for Hahei infrastructure.

# Hahei Strategic Plan Development Concept

## 3 Work Stream Teams – Land Use, Tourism/Traffic Management, and Environment/Infrastructure



# Long Term Plan - Next Steps

- Discuss plan with new committee
- Create Working Groups
  - Include Committee members and locals.
- Regular Community Meetings and Online Surveys for input/review.
- Collaborate with TCDC, WRC, DoC, IWI
- Detailed quarterly reviews
- Complete by end of year.

**If you don't know what you want,  
you'll get what your given.. Fred Dagg**

**This will be your opportunity to determine Hahei's future – Please participate**