



Hahei Beach Ratepayers Association Inc. Annual General Meeting 2018

Minutes of Meeting

Meeting Date & Time: 1st April 2018, 2pm

Title of Meeting: HBRPA AGM 2018

Meeting Location: Community Hall, Hahei

Attendees:

HBRPA: Chair Bill Stead, Secretary Penne Clayton, Treasurer Catherine Baloghy, Peter Harrison, Karen Blair, John North, Gilbert Bannan, Alastair Sims.

Guests: Allan Tiplady, Murray Mclean, Bill McClean

Residents and Ratepayers: Approximately 100. *As per attached Appendix 1.*
A quorum was achieved as per the Rules.

Distribution: By email link to members - posting the minutes and associated presentations on the Hahei Community website.

1. Welcome: The Chair welcomed residents, ratepayers and Council representative guests.

2. Apologies: Ron Egan & Sue Dorrington, Gavin White, Rae and Quentin Mitchell, Reihana & Geoffrey Robinson, Deli Connell, Barbara Ritchie, Bill & Pam Neate, Kevin & Cherie Burton, David & Maisie Benjamin, Tony Fox, Paul Kelly, Mark Osborne, Ian & Judy Russell, Laurie & Anne Donovan, David Maplesden.

3. Constitution Change The Secretary talked through the proposed changes to the Constitution. Key points:

- To update to be a residents and ratepayers association
- To make voting per-membership instead of property
- To have rules around conflict of interest
- To put into plain English instead of legalese
- To have easier process in place for ballots
- To bring into line with new legislation and the new Incorporated Societies Bill.

The motion was tabled:

That Hahei Beach Ratepayers Association name be changed to Hahei Residents & Ratepayers Association Incorporated and the updated Rules circulated with the 2018 AGM agenda be adopted.

Moved Penne Clayton | Seconded: Catherine Baloghy.

Passed by a majority show of hands. Nil against.

4. Minutes of the 2017 AGM:

The minutes being pre-circulated were taken as read and approved as a true and accurate record by a show of hands.

5. Matters Arising from previous minutes:

Nil

6. Chairs Annual Report

Presented by Chair Bill Stead.

With additional sections presented by Gilbert Bannan – Traffic and Tourism; John North – Sewage and Wastewater; Penne Clayton – Social Media and closing with an overview of the Long-Term Plan (LTP) review process.

Please see Appendix 2 for the presentation.

Long-time Bach-owner Terry Gould presented an interesting creative concept for making some Hahei streets into Shared Space zones where the roads are designed to be more pedestrian focused with speed limits and where drivers and cyclists are guests.

This is achieved by removing typical street elements, landscaping and speed control.

This will lead to increased safety, reduced vehicles with more pedestrian amenity which would help increase economic activity as people are walking not driving. Examples are Fort Street and Fort Lane in Auckland.

Please see Appendix 3 for the presentation

7. Matters Arising from the Chair's Report:

Varied discussions were had for and against a walking village/shared spaces concept. The outcome being that everyone agreed that putting more rules in place to manage traffic and pedestrian safety was required.

We need to manage the demands on the village and not feed it or do nothing then suffer the consequences.

Other suggestions from the floor included:

1. Manage the numbers accessing the track
2. Look at reducing speed limits on Hahei Beach Road and Harsant Avenue and maybe modifying the road itself to encourage speed reduction. Harsant Avenue is a concern to its residents.

Questions were raised about the water taxi and the bus concession costs and revenue, and the possibility of a free transfer to the beach from the Visitors Carpark. These were answered by Gilbert Bannan and John

North.

1. The water taxi and other concessions have changed their marketing information to direct parking to the Visitors Carpark rather than the beach carpark. But no studies have been done on the business.
2. The bus has been running since 2010 and until 2015 ran at a small loss. The last two years have seen some gross profit but the cost of manning the two carparks with parking ambassadors and employing extra new signage has reduced any surplus considerably. The bus stops at the shop currently, when it can get in there to the bus stop. A second bus may be required if growth continues.

8. Treasurers Report: Presented by Treasurer Catherine Baloghy.

As per attached Appendix 4.

9. Matters Arising from the Treasurers Report: Nil matters arising.

10. Honorary Financial Reviewer: Geoff Dalzell was given a vote of thanks and asked if he would be the 2018 financial reviewer.

11. 2018 Subscription Fees. The Secretary proposed the fees remain at \$20 per member.
Moved: Penne Clayton | Second: Catherine Baloghy
Passed by a show of hands.

12. Election of Officers: The Chair thanked everyone who put their name forward to volunteer. Your new committee are:

- Bill Stead – Chair
- Secretary, position not filled as yet.
- Catherine Baloghy – Treasurer
- Gilbert Bannan
- Karen Blair
- Peter Harrison
- John North
- Nick Cashmore
- Paul Revell
- Anna Bartlett

It was commented that as we had 9 committee members under the new constitution one would need to fill the role of secretary.

13. General Business

Memorial Garden

Christine Bannan gave an update on the Hahei Memorial Garden project. The Memorial Garden will be to the far right to Kotare Domain. It will be a place where people who have contributed to the life and spirit of our community can be recognized and remembered. It will be our story. Christine has worked with representatives of Ngati Hei and the Harsant and Wigmore families and has compiled a lot of information about the

indigenous peoples and the pioneering families.

Christine introduced the plaque for memorials and the entrance arch designs and advised that the Memorial Garden Trust have so far established the Trust, achieved tax done status with IRD and had the land blessed by Joe Davis of Ngati Hei.

George Baloghy has completed some artists impressions of the Memorial Garden and Martinus Sarangapany & Becs Wood has made and donated the sign currently on the Memorial Garden site.

The trust is now fundraising for the Memorial Garden so expect a mailout shortly about that. Please contact Christine if you have any questions on 07 866 3144.

Christine's presentation forms part of Attachment 2.

Reserves Group.

An update was presented to the meeting by Karen Blair.

- The reserves working bees haven't started yet this year but will happen during the winter months – they'll undertake weeding planting and maintenance of Hahei's reserves. Please call Karen if you'd like to be involved and she'll add you to the mailing list or follow our Facebook page.
- The pest control initiative continues to be driven by Brian & Marg Green who manage the pest trap line volunteers and who've successfully applied for funding to obtain more traps and extend trap lines.
- In an effort to address the water quality of the Wigmore Stream the Reserves Group have met with landowners upstream, including the 100 Acres to look at ways we can assist them with funding and planting.
- Later this year the Council will be reviewing the Reserve Management Plan for the Mercury Bay Area. It was last reviewed in June 2007. The Reserves Group will be working with the Hahei Community and Council to consider any changes that may be necessary to reflect current Hahei environment.

If you are interested in further information or want to help please contact Karen Blair on 07 866 3959 or Brian Green on 07 866 3807.

Closing Comments

The 3 new committee members introduced themselves:

Paul Revell is a retired GP who is moving to Hahei permanently, Nick Cashmore has a 45-year history with Hahei and after working for 25 years in Asia has made Hahei his home for the last 5 months. And, Anna Bartlett grew up in Hahei, attended Whenuakite School and now owns the Church Accommodation.

The Chair thanked the retiring Secretary and a presentation was made.

The meeting closed at 4.00pm.

Appendices

Appendix 1 – Attendees

Appendix 2 – Chairs Annual Report & Memorial Garden Presentation

Appendix 3 – Walking Village Presentation

Appendix 4 – Financial Accounts

Appendix 1 - Attendees

Christine Bannan	Julie Barrack
Peter Hawley	Mark Cederman
Brian Keucke	Ron Duin
Gilbert Bannan	Debby Duin
Christine Bannan	Peter Harrison
Karen Blair	Kay Harrison
Mary Bowers	Lorne de Pape
Dean Mantell	Tania Glanfield
Denise Mantell	Mike Ritchie
Roy MacDonald	Nick Cashmore
Lois MacDonald	Anna Bartlett
Jane Parson	Paul Revell
Tom Parson	Ginney Deavoll
Brett Harries	Laura Oram
Pamela Harries	Becs Wood
Tina North	Virginia Hogg
Sam North	Judith King
Lisa North	Rebecca Jones
John North	Rodney Jones
Jill McIntosh	Brett Dockery
Hannah McIntosh	Clare Dockery
Andrew Stevens	Margreat Colledge
Helen Syron	Andrew Watson
Deborah O'Halloran	Diane Williams
Marty O'Halloran	John Williams
Ian Chalmers	Carol Price
Jan Dunlop	Denis Price
Margaret Muir	Allan Jay
Sally Varnham	Pamela Jay
Mary Varnham	Duncan Kingsbury
Nicholas Glanfield	Lynn Kingsbury
Jo Shand	Peter Barron
Tim Farquharson	David Broadhead
Ann Farquharson	Sue Burnett
Francine Corbett	Alastair Sims
Ray Van Beynen	Ainslee Jory
Paul Revell	Brian Keucke
Ann Riley	Allan Tiplady, Bill McLean & Murray McLean

Annual General Meeting - Agenda

- Welcome
- Apologies
- Rules update – **Penne Clayton**
- Minutes of the 2017 AGM – **Penne Clayton**
 - Matters Arising from the Minutes
- Chairman's Annual Report
 - Overview - **Bill Stead**
 - Traffic Management - **Gilbert Bannan**
 - Wastewater - **John North**
 - LTP Update – **Bill Stead**
 - Matters Arising from the Annual Report
- Treasurers Report – **Cathie Baloghy**
 - Matters Arising from the Treasurers Report
 - Appointment of the Honorary Financial Reviewer
 - Subscription fees 2018/2019 year
- Election of Officers and Committee for 2018/2019
- General Business
 - Memorial Garden update – **Christine Bannan**
 - Reserves Committee update - **Karen Blair**

Rules Update

- Why change?
- The process
- What's changed?

Proposed Resolution

'That Hahei Beach Ratepayers Association name be changed to Hahei Residents & Ratepayers Association Incorporated and the updated Rules circulated with the 2018 AGM agenda be adopted.'

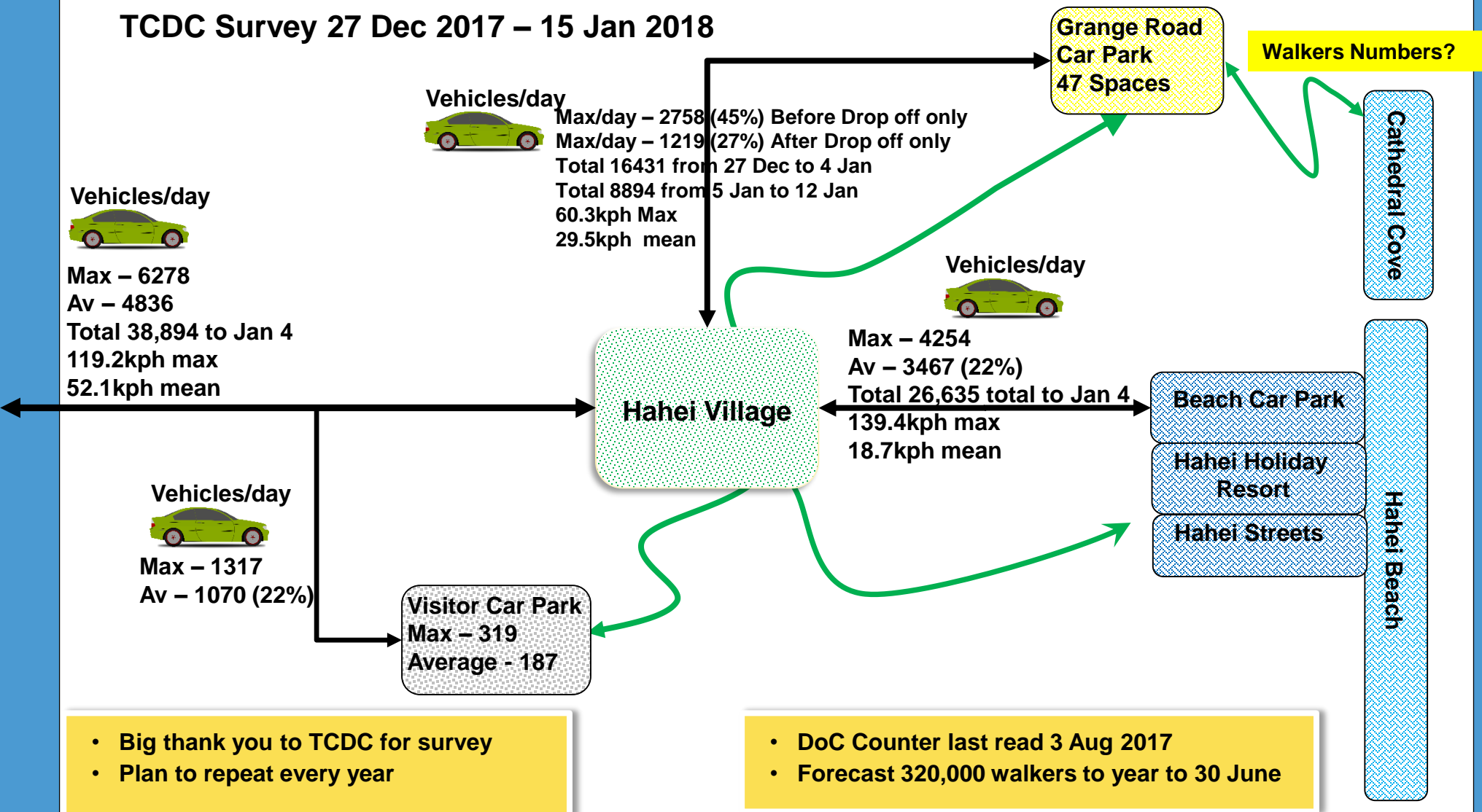
Chairman's Annual Report for 2017/2018 - Overview

Key Activities

- **Traffic Management**
 - Team led by Gilbert Bannan worked with TCDC to better manage traffic in Hahei
 - Visitor Car Park operational, Grange Rd Drop off only.
 - Flexible, locally led strategy
 - But much more to do
- **Sewerage Treatment – Clean up Wigmore Stream**
 - Team Led by John North has succeeded in having TCDC agreeing to prepare a water and sewage plan for Hahei in LTP.
 - Data shows Wigmore Stream is not safe to swim in.
 - Community/TCDC/WRC task force needed.
- **Social Media**
 - What's happening
- **TCDC Long Term Plan**
 - Released on March 16. Hahei Meeting March 17. Submission due before **April 16**
 - HR&R Questions Submitted 20 March, TCDC responded 27 March. Meeting with TCDC 29 March
 - Correspondence on web.
 - Community Meeting with Deputy Mayor Tony Brljevic Saturday April 7 at 10.00am
 - We will prepare submission based on feedback from the Hahei Community.

Vehicle Numbers

TCDC Survey 27 Dec 2017 – 15 Jan 2018



Traffic Management – Gilbert Bannan

- **The Challenge**

- Mayor challenged community to come up comprehensive, sustainable plan which protects our beautiful environment
- Cathedral Cove visitor growth – Increased 100,000+ in 2 years to 30 June 2017 271,253 Visitors
 - Latest Numbers ??????
- Freedom Campers not controlled, particularly Grange Rd Car Park
- Traffic in Village increasing, and season extending (October - April)
- Pedestrian Safety
- Why should ratepayers pay for tourist infrastructure?
 - TCDC planned to introduce Pay & Display at Visitor Car Park December 2017

- **What was our Strategy?**

- Balance needs of Residents, Businesses, & Tourists
 - Focused on measures to assist over summer 2017/18
 - Consultation with residents, business operators, local and Government authorities
 - Long Term Plan requirements
 - Tourists – promote a walking experience, seek feedback

- **What we have achieved**

- Temporary walkway on Hahei Beach Road from Grange Road to Beach
- More vehicles using Visitor Car Park. Walkers increasing.
- TCDC taken over Grange Rd Car Park. Drop off only
- More Enforcement Patrols.
- Website and other social media updated

Traffic Management

– Long Term Vision

8000 Max Vehicles/day
enter Hahei



Visitor Car Park

- Maximise use
- 200 → 500 spaces
- Concessions?
- Promote Walking

Hahei Village

- Limit Street Parking
- Business/Community parking
- Reduce speed limit
- Shared space Concept
- Develop a Walkable Village

Grange Road Car Park

- Drop off only in Summer
- Pay & Display in Winter
- Beautify

Beach Car Park

- Drop area
- Cathedral Cove Access

- Free parking for residents
- Explore Pay & Display options around Village
- CAPEX/Funding to be finalised
- Effect of Lees Road development unknown

Traffic Management - Where to from Here?

- **Grange Road Car Park**
 - Must be fully operational Pay & Display by 1 June Ready for drop-off only 1 October
 - Beautification
- **Hahei Visitor Car Park**
 - Finish completely, expand to 500 spaces, some seasonal.
 - How can we make sure more vehicles enter car park? Only about 30% now.
- **Around our Village**
 - Traffic flows/volumes
 - Shared space concept
 - Consultation with wider community on next steps – Interim traffic plan, business opportunities
- **Working with TCDC/DoC**
 - Have agreed that we must be flexible in making any changes.
 - Co-ordinated approach on walking village – walkways, pedestrian safety
 - Long Term Plan implications

We need your feed back

- Have we got it right?
- Further surveys; please respond

Thank you to for your understanding and support

Environment Focus Group – We Must Protect our Precious Bay



Sewage treatment – an inter-generational issue



**Pa Road
Bridge**

Grange Road Drain



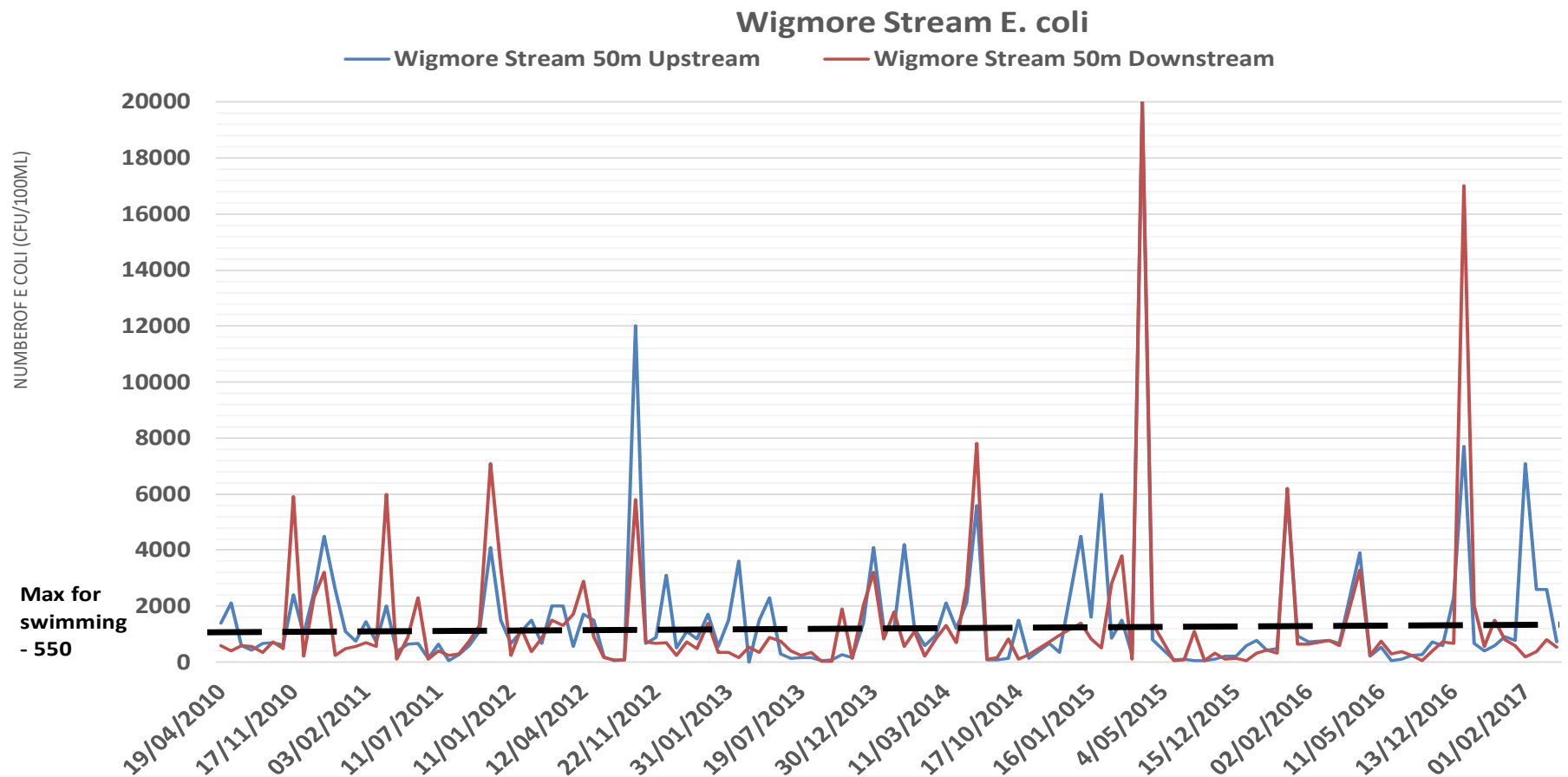
Drains and Stream bed condition





Tutaritari/Grange Road Outlet

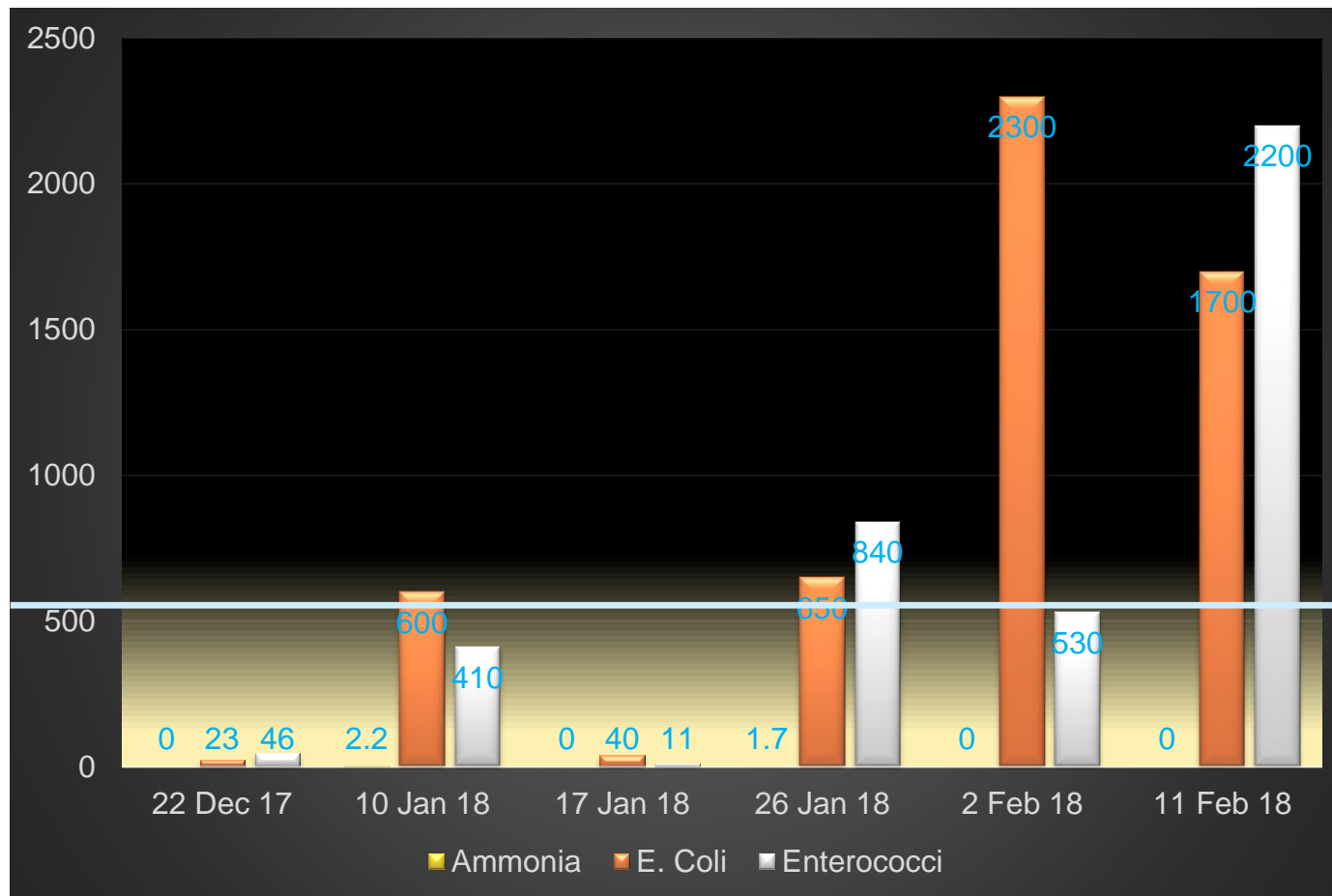
Wigmore Stream Analyses - From 2010 - 2017



Does not meet swimmable stream standard most of the time

Wigmore Estuary Analyses – Summer 2018

Max
550



Swimming or playing in Wigmore estuary is risky



- **Catchment Rural and Residential**
- **Issues not exclusive to properties adjacent to Wigmore**

Formed TCDC & WRC focus group

- **Village wide waste treatment study – options and cost to Community**
 - Draft 2018/28 LTP includes Hahei Waste and Water study (\$1.8m for Hahei, Wharekaho & areas surrounding Thames)
- **WRC fencing/planting subsidy**
- **WRC Mercury Bay/Whitianga Catchment Harbour Plan programme**

It is going to take several years to fix.

Protect our Bay – where to from here?



TCDC

- Sewage Treatment Options study must be completed by Dec 2019
- Community consultation by April 2020
- Next LTP may include CAPEX 2021
 - Construction may start in 2022?



WRC

- Mercury Bay/Whitianga Catchment Harbour Plan - Community input.
- Rural planting support



Hahei

- Septic tank maintenance awareness programme.
- Estuary monitoring

Challenge to TCDC - Can we do it faster?

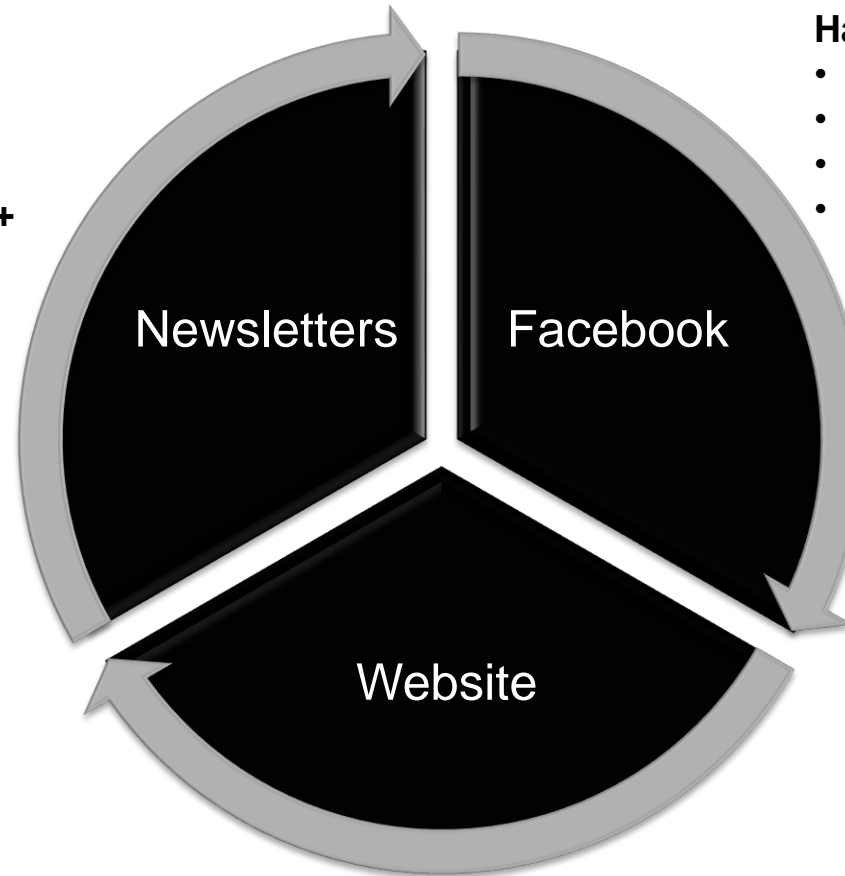
Social Media

facebook

Hahei Residents and Ratepayers

- Frequent posts
- 179 Page likes
- 200 Following
- Growing rapidly

Mailing list – 612
Total Opens – 1000+
Open rate – ~ 60%



www.haheiratepayers.co.nz



www.haheicommunity.co.nz

www.haheicommunity.co.nz

- **Website for all our community**
 - Hahei volunteer groups
 - News, Documents, Events etc.
- **Anyone can contribute – Its easy**
 - Based on WordPress
- **Not a business site but...**
 - Linked to www.Hahei.co.nz and other Hahei businesses

Please help to build our community website one page at a time

TCDC Draft LTP – Initial Comments

- **Key Issues for Hahei**

- Tourist/Traffic Investment Plan – Is it appropriate?
- TCDC is planning to proceed with Walk. Do we agree?
- Lees Rd Car Park/Development – Next steps depend on TCDC/Limousin (Ian Carter) negotiations.
- Hahei Water and Sewage – we need action faster

- **Mercury Bay Plan**

- Are the planned investments reasonable?

- **General**

- Thames Pool
- UAGC Rating plan
- Revaluations

Planned investment

- \$55.8m in Mercury Bay
- \$5.29m in Hahei

- Only 4 weeks to review.
- Is this reasonable?

We are just starting the development of a response – There will be surveys, meetings etc.

Proposed Priorities for Hahei Community 2018/2019

- **LTP - Negotiate satisfactory outcome**
- **Tourist & Traffic Management – Continuous improvement**
- **Water and Sewage Management – Make it happen!**
- **Develop the Walkable Village concept**
- **Finalise www.HaheiCommunity.co.nz**

And Finally...

7. Duties of the Committee

The committee shall gauge the **majority view** of residents on significant matters and then take the appropriate action to act on those views by whatever means necessary.

- **We are volunteers who do our best to represent the whole Hahei Community**
- **We need your active participation and feedback**
 - Come to committee meetings (last Sunday of every month)
 - Email to news@haheiratepayers.co.nz
 - Talk to any committee members
 - Respond to surveys

**Thank you to all Committee Members for their support and hard work in 2017/2018.
I look forward to working with new Committee for 2018/19**

Matters Arising from Annual Report Questions? Comments?

Treasurers Report – Cathie Baloghy

ANNUAL ACCOUNTS

- **Overview**
 - Subscriptions Income = \$5,030
 - Donations
 - Infant Playground \$500,
 - Welcome to Hahei Sign \$1463.40 (shared with Business Assoc.)
 - Balance in bank \$17k
- **Subscription fees 2018/2019 year**
 - Propose they remain same - \$20.00
 - Covers period from AGM to next AGM
- **Matters Arising from the Treasurers Report**
- **Appointment of the Honorary Financial Reviewer**

Officers & Committee for 2018/2019

Name	Position
Bill Stead	Chairman
????	Secretary
Cathie Baloghy	Treasurer
Gilbert Bannan	<div> </div>
Karen Blair	
Nick Cashmore	
Paul Revell	
Anna Bartlett	
John North	
Peter Harrison	

Can anyone volunteer to be our Secretary?

General Business - Presentations

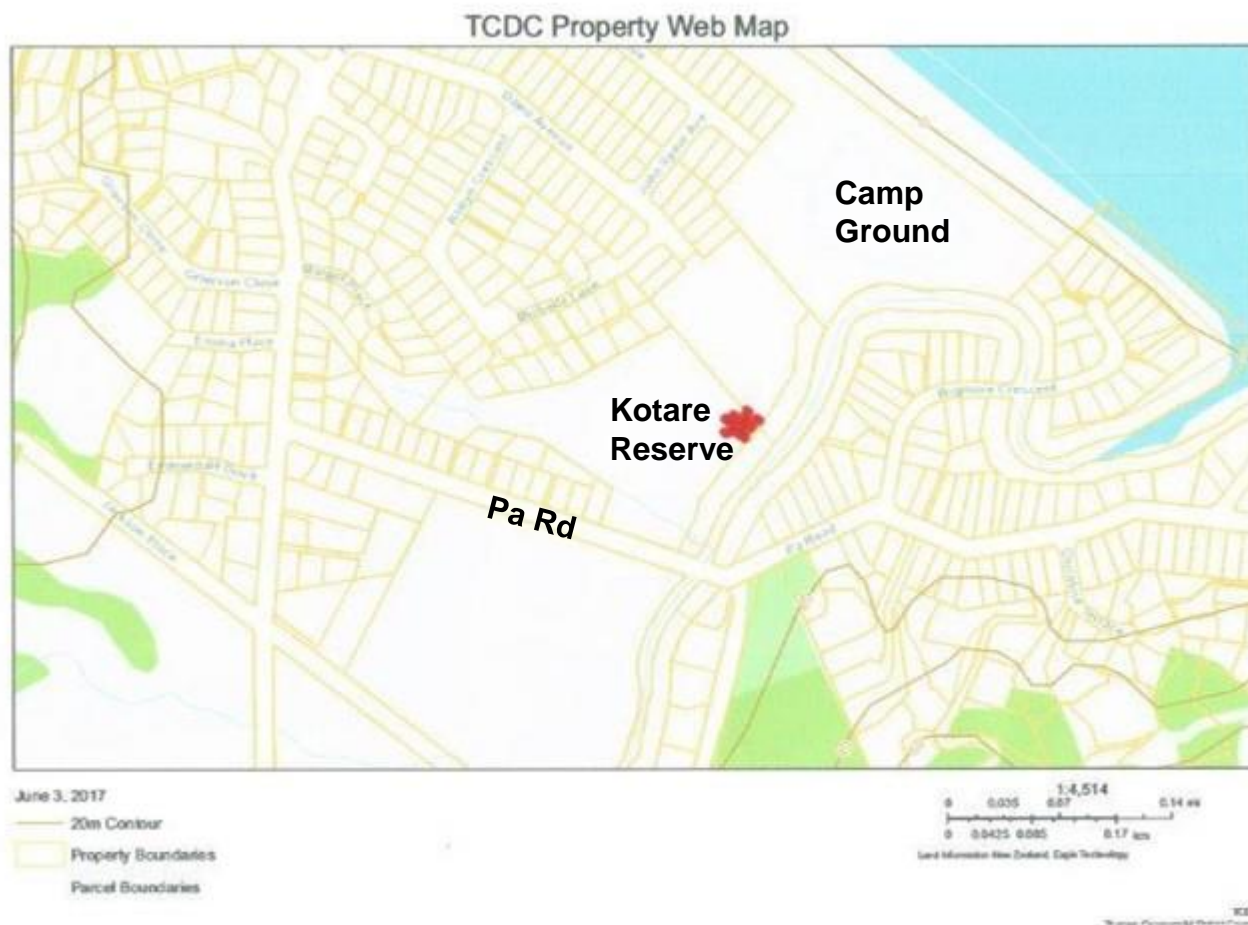
Christine Bannan - Memorial Garden update

Karen Blair– Reserves Update

General Comments and questions



Location Plan of Memorial Garden in Kotare Reserve, Pa Road, Hahei

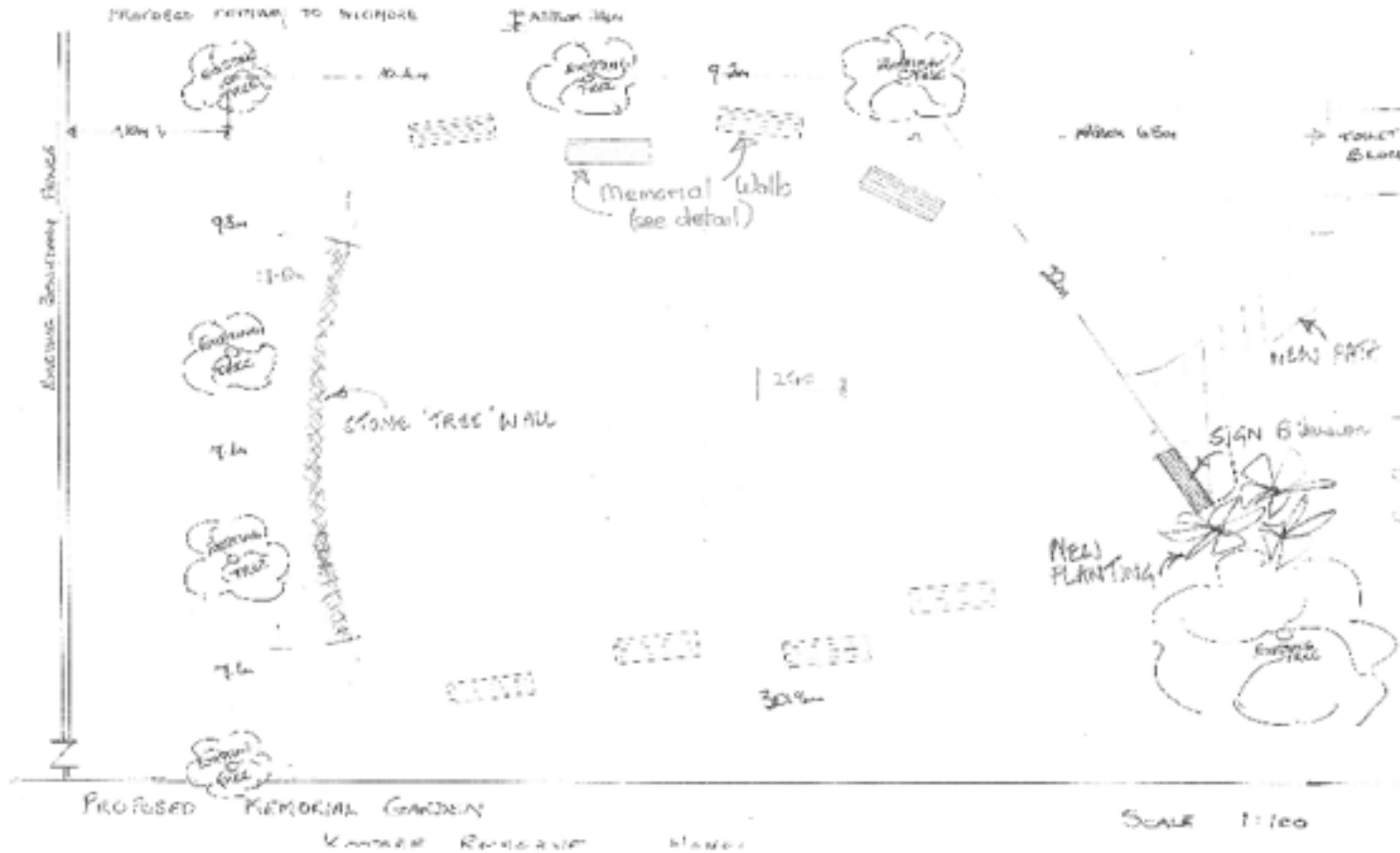




Proposed Garden Layout

Wigmore Stream

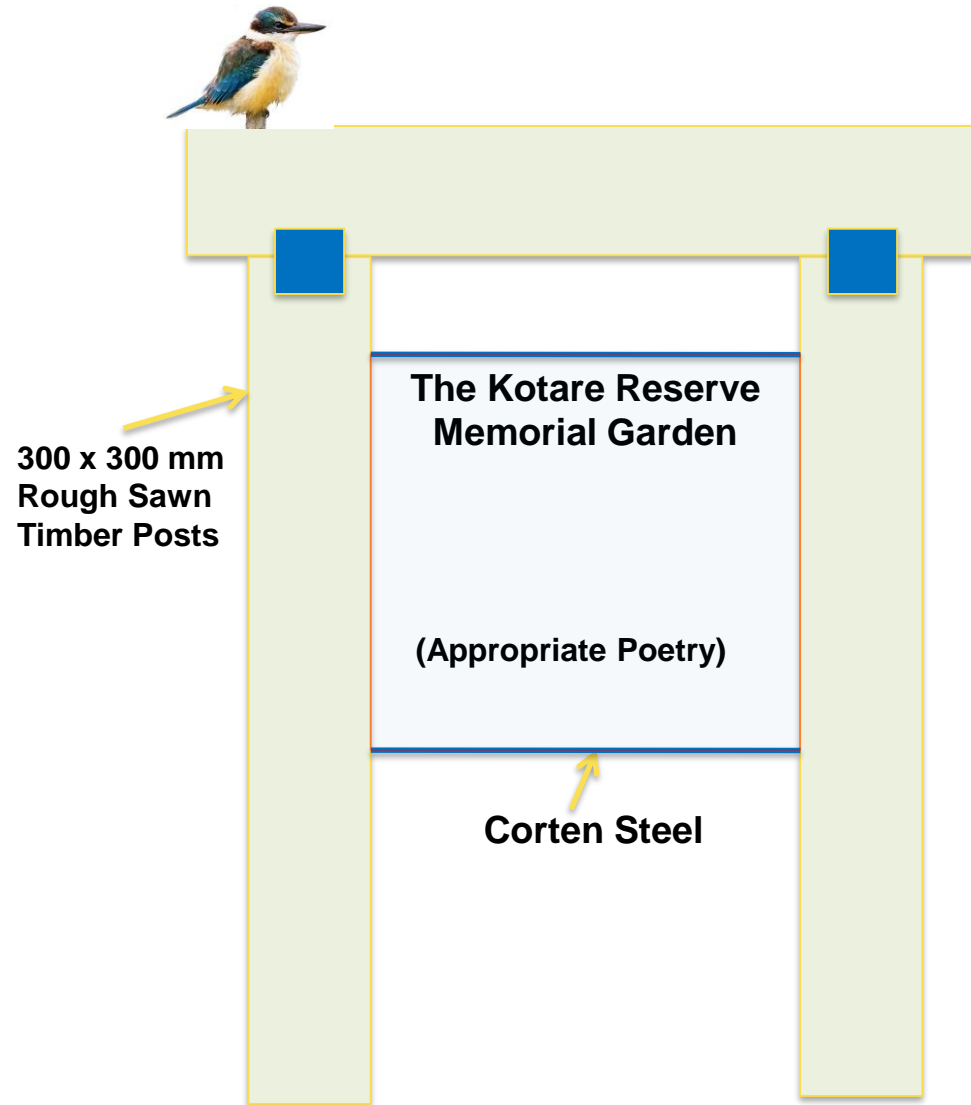
Camp Ground



Proposed Memorial Garden, Kotare Reserve, Hahei

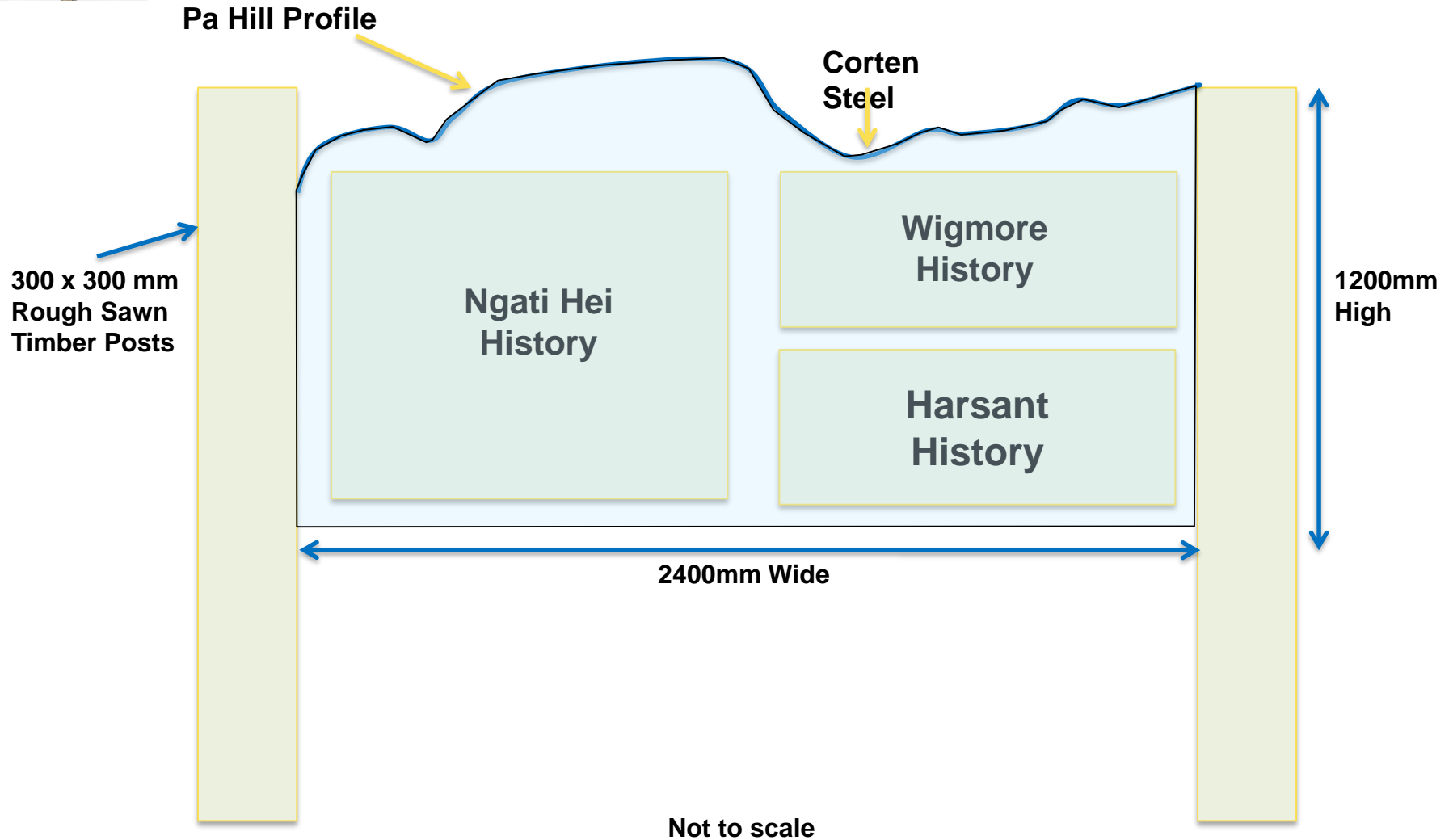
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Entrance Wall Concept Design



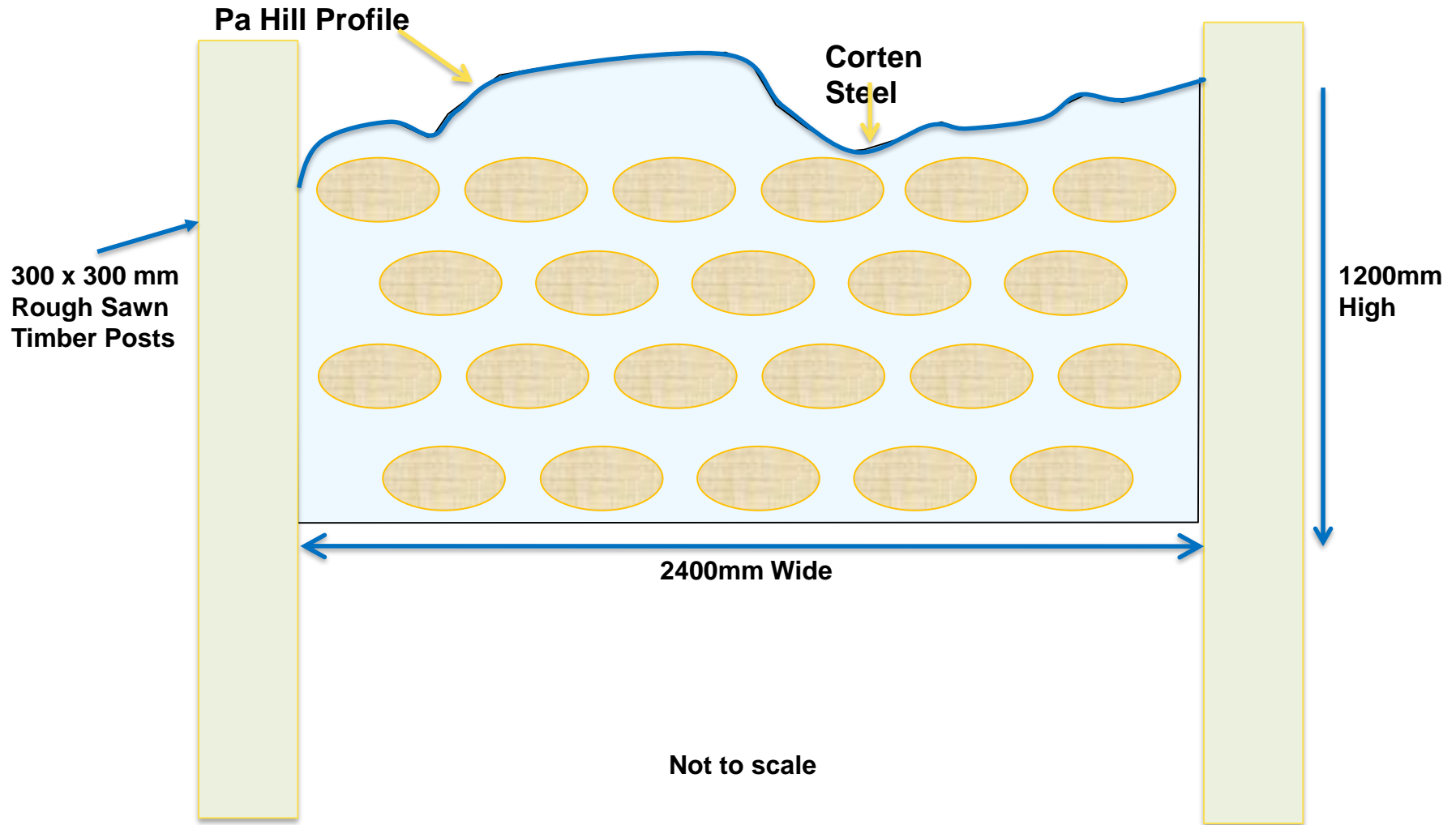


Historical Wall Draft Concept





Plaque Wall Concept Design





Sculptural Stone Tree Wall



The design will be similar to this, of solid construction, engineered to safety standards, using local stone.



View Looking West



View Looking North-West



View Looking North



Plaque Design



Plaques to be purchased from the Trust
Size of Plaques: 260mm wide by 120mm high



Fundraising

- **Target \$65,000 – for entrance and historical walls and two plaque walls**
- **Fundraising to start April 2018**
- **Donations and Grants already received \$5,700**
- **Plaques available for sale from May 2018**
- **The Trust has donee status and all donations over \$5 may be eligible for a tax credit**

The Kotare Reserve Memorial Garden is a Hahei Community initiative and has strong Community support.

Parks and Reserves - **Karen Blair**

- Pest control
- Wigmore Stream
- Reserve Management Plan
- Reserve works

General Business

Questions?

Comments?

**Thank You
for
Your Support**









Shared Zones in Auckland









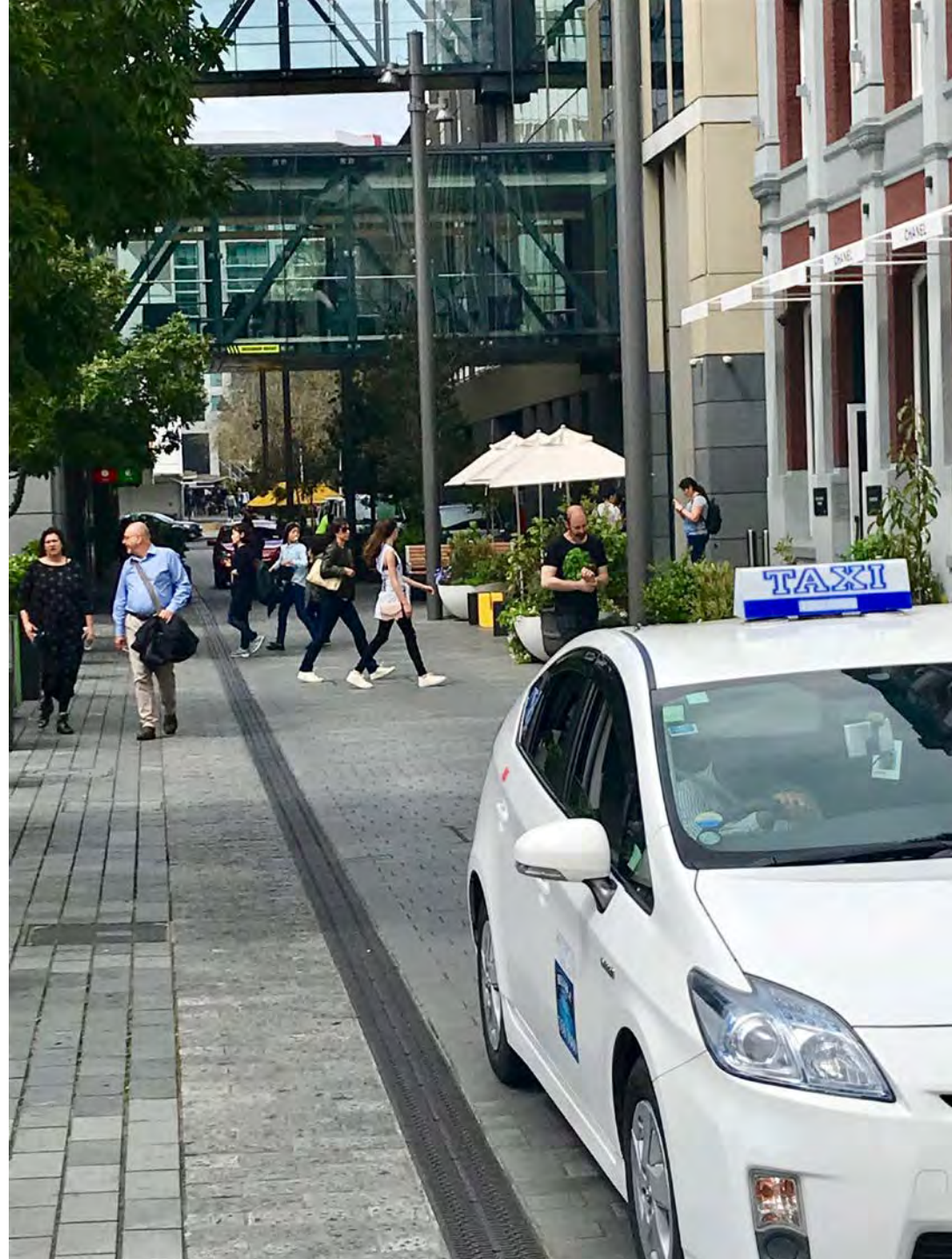
The Shared Zone concept

- the needs and comfort of pedestrians are paramount
- drivers (and cyclists) are guests
- 20 is plenty - give way to pedestrians

Achieved by :

- Removal of typical street elements (line markings, signage , kerbs)
- Addition of gateways, landscaping and berms
- Intentional ambiguity = cautious drivers





Results :

- Improved safety
- Reduced vehicle volumes
- Improved pedestrian amenity
- Creation of flexible space and economic activity



Hahei – “The Walking Village”

- Create a shared space zone
- Identifies with the attributes that make Hahei great
- Clear signal to itinerant drivers esp larger vehicles



How :

- Concept plan
- Timeline
- Process and politics

Hahei Beach Ratepayers Association Incorporated

Financial Statements

For the Year ended 31st December 2017

Hahei Beach Ratepayers Association Incorporated
Financial Reviewer's Statement
For the Year ended 31 December 2017

I report to the members of the Hahei Beach Ratepayers Association Incorporated.

I have reviewed the financial statements of the Hahei Beach Ratepayers Association Incorporated for the year ended 31 December 2017.

A review is limited primarily to enquiries of office holders and analytical review procedures applied to financial data and thus provides less assurance than an audit. I have not performed an audit and, accordingly, I do not express an audit opinion.

Based on my review, nothing has come to my attention that causes me to believe that the accompanying financial statements do not give a true and fair view.

A handwritten signature in black ink, appearing to read 'Geoff Dalzell', written over a horizontal line.

Geoff Dalzell, ACIS
Hahei

Hahei Beach Ratepayers Association Incorporated
Statement of Revenue and Expenditure
For the Year ended 31 December 2017

	2017 \$	2016 \$
Revenue		
Subscriptions	5030	1505
Interest Received	656	488
Notice Board	538	-
Donation Received	350	-
Total Revenue	<u>6574</u>	<u>1993</u>
 Less Expenditure		
Accountant & Donovan	200	100
Appeal Costs - Legal	6440	1150
- Filing Fee	-	511
Christmas Market	125	-
Computer Expenses & Stationery	10	-
Donation – Play Group	500	-
Hall & Chair Hire	225	120
Internet Expenses	377	171
Purchase Projector	-	654
Repairs - Noticeboard	57	-
Water Testing	132	-
	-	-
Total Expenditure	<u>8066</u>	<u>2706</u>
 Net Surplus / (Deficit)	<u>(1492)</u>	<u>(713)</u>

Hahei Beach Ratepayers Association Incorporated
Statement of Financial Position
As at 31 December 2017

	2017 \$	2016 \$
CURRENT ASSETS		
Westpac – Cheque Account	2845	2135
Westpac – On Call Account	-	857
Westpac – Deposit Account	14148	15618
Accrued Interest	125	-
Total Current Assets	<u>17117</u>	<u>18610</u>
TOTAL ASSETS	<u>17117</u>	<u>18610</u>
TOTAL LIABILITIES	<u>NIL</u>	<u>NIL</u>
NET ASSETS	<u>17118</u>	<u>18610</u>
 Represented by:		
MEMBERS FUNDS		
Retained Earnings	<u>17118</u>	<u>18610</u>
TOTAL MEMBERS FUNDS	<u>17118</u>	<u>18610</u>

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Board:

Chairperson:



Treasurer / Secretary:



Date:

26 / 03 / 2018

Hahei Beach Ratepayers Association Incorporated
Statement of Movements in Funds
For the Year ended 31 December 2017

	2017 \$	2016 \$
Funds at Beginning of Period	18610	19323
Surplus		
Net Surplus/(Deficit) for Period	<u>(1492)</u>	<u>(713)</u>
Funds at End of Period	<u>17118</u>	<u>18610</u>

Hahei Beach Ratepayers Association Incorporated
Notes to the Financial Statements
For the Year ended 31 December 2017

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements presented here are for the entity Hahei Beach Ratepayers Association Incorporated. Hahei Beach Ratepayers Association Incorporated is incorporated under the Incorporated Societies Act 1908.

These financial statements have been prepared in accordance with the generally accepted accounting practice.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

(a) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those used in previous years.

(b) Goods & Services Tax

These financial statements have been prepared inclusive of GST as Hahei Beach Ratepayers Association Incorporated is not registered for GST.

(c) Income Tax

The Hahei Beach Ratepayers Association Incorporated is exempt from income tax.