



Minutes for HR&RA Committee Meeting

Meeting Date and Venue: 26 May 2019, 4.00 pm, Hahei Community Centre

Item No	Item	Presenter
1.	Welcome Introductions of all parties present.	Alastair
1.1	Apologies : Jeremy Lomas, William Stead Present: Alastair Sims, Paul Revell, Catherine Baloghy, Anna Bartlett, Diane Simson, Mark Cederman, Jennifer Cook Guests: Ann Riley, Ian Carter	
1.2	Public Forum: Ian Carter: inquiry regarding Lees Road upgrade schedule.	
1.3	Review Minutes: 31 March Committee mtg minutes; these were not addressed in this meeting. Matters arising: the AGM was held 20 April 10 am. A shortfall of committee members resulted. (AGM minutes 2019 to be ratified on 2020 AGM). On 28.4.19 a meeting was held in which the 4 elected committee members and other HRRRA members nominated additional committee members and particular offices were decided, as this had been omitted during the AGM: Anna nominated Alastair as chair, seconded Bill nominated Paul as Treasurer, seconded	

	<p>Cathie nominated Jeremy Lomas and Mark Cederman as committee members, seconded</p> <p>Alastair nominated Jennifer as secretary , seconded Anna.</p> <p>Alastair nominated Cathie as vice-chair.</p> <p>The final committee member count is 9 people. Bill, Anna and Cathie brought new committee members up to date on some previous activities of the committee.</p> <p>Bill wrote in suggesting points to pursue security camera request. This will be taken up and reported back to the committee. Alastair to do. It is noted that the 'strong show of hands' was disputed; also that attendees at the AGM are not representative of the whole community but tend to be weighted in favour of absentee owners (e.g. 17 full-time residents out of 71 listed as attending AGM).</p>	
1.4	<p>Correspondence :</p> <p>Outwards : A newsletter was sent describing the above meeting and naming the committee thus appointed, 30 April 2019. This newsletter was in lieu of minutes for that meeting.</p> <p>A reminder for subscriptions and upcoming meeting was posted 24 May 2019.</p> <p>Inwards: A number of positive responses were received re committee appointed. No negative responses were received. 4 cancellations of subs were received – people moved away or died - and two new people were added.</p> <p>Sandra Goudi letter in support of Residents and Ratepayers associations will be circulated by way of newsletter to all members – check with Sandra.</p>	
1.5	<p>Financial Report:</p> <p>CB gave details of bank's requirements for change of executive members of committee, for signatories to the cheque account, and for being an online administrator.</p> <p>The appointees must be confirmed by ratification of their appointments as noted in minutes of committee meeting.</p>	<p>Paul Revell, C. Balogh</p>

	Current balance of the cheque a/c is \$1618.90 Term deposit as at 30/4/19 , \$14,852.53c	
2.	Working Group Updates	
2.1	Sewage & Environment Hahei Waste Treatment/Water project no further update from TCDC. Proposed to continue promoting septic tank and onsite plant maintenance through the newsletter. Paul conveyed that Gilbert Bannan would continue monitoring Tutaritari Stream on behalf of HRRA and the community, the fee being \$80.00 per test. Gilbert would like \$25 per time for taking and delivering the samples. Proposed by Paul , accepted by all after discussion. The purpose of the Tutaritari Stream tests was discussed, since the results are invariably unacceptable. It was concluded that having evidence of the quality and maintaining awareness of the need for stream water quality improvement was a beneficial result.	
2.2	Traffic Management Diane to liaise with Ross Ashby regarding bollards, response to circular to TCDC news subscribers. Campervan parking and signage: Anna to liaise with TCDC .	Diane Anna
2.3	Hahei Business and next generation update- Nothing to report.	
2.4	Hahei Reserves Group From March minutes: Anna is compiling a data base for	Anna

	<p>discussion when the Reserve Management Plan is reviewed later in the year. Please forward ideas to Anna.</p> <p>Anna remains interested in the reserves.</p> <p>Freedom camping on beachfront car park becomes Reserve Management Plan issue (ref AGM).</p> <p>Drones in reserves: what are the rules? – Anna.</p>	
2.5	<p>Website and newsletter:</p> <p>Cathie observes rubbish collection is still haphazard.</p> <p>Newsletter can carry reminder that a request for service, to TCDC, is the appropriate action.</p> <p>Circulate Sandra Goudie support letter to subscribers.</p>	Jennifer
2.6	<p>Emergency Response Plan</p> <p>Paul is the HRRRA liaison person for the Emergency Response Plan. A scheduled meeting of the parties involved in formulating such a plan was not held but information was forwarded to him. The entities involved include the camping ground, Hahei's first responders, i.e. the Fire Brigade and St Johns. The task before them is to assess and list the hazards and risks . . . the preparation required and actions to be taken in the face of various situations, eg. flood, earthquake, fire. The community needs to be made aware of such a plan, who needs assistance, . . . the first 72 hours of any event are going to rely on the actions of the local community, after which national response system would come in to play. HRRRA will be involved in sending a questionnaire to all residents to assess their individual needs and whether they can support others. A telephone tree system will be set up and a brochure will be produced to explain all this to the community. Penne will be involved helping get the questionnaire out and designing the brochure. TCDC may possibly help with the mail out.</p>	

3	<p>General Business</p> <p>Committee meetings timing: Diane requested meetings be held earlier in the afternoon, to facilitate return to home destination. This would suit several people. Proposed to change meeting time to 3.0 pm as a trial, with the possibility of 2.0 pm, to make it easier for those with other commitments Sunday late afternoon/evening.</p> <p>It was subsequently confirmed with Annette Cox , community hall admin, that the earlier times are available. (Saturday weddings generally vacate by midday Sunday).</p> <p>Committee conduct: it was proposed by Cathie/Anna, seconded Anna/Cathie, that when committee members have meetings with other agencies such as TCDC , DOC, Iwi, Mercury Bay Community Board or any group and are representing HRRA and the community at such meetings, Hahei Residents and Ratepayers Association be transparent and represent the views of the committee. That all committee members be notified of any such meeting and be given the opportunity to attend if practicable; that minutes/record of such meetings be circulated to all committee members by email after such meetings.</p> <p>It was also proposed that the relevant representatives be sent a list of the new committee, to assist in identifying themselves and validating any claims to represent they might be going to make. Jennifer to do.</p> <p>Also requested that incoming correspondence via secretary and chair to be circulated to other committee members ; secretary to use discretion.</p>	Jennifer to do.
	<p>Meeting Closed: 5.30 pm</p> <p>Next Meeting : 30 June , 3.0 pm at Hahei Community Hall.</p>	