



## Kotare Reserve Memorial Garden Trust, Hahei

### INFORMATION SHEET FOR PURCHASE OF PLAQUE

#### “Time to Remember”

*A Memorial Garden is to be established in Hahei and will be located in Kotare Reserve, Pa Road. There will be walls constructed of rough-sawn timber posts and Corten steel to which memorial plaques will be attached. The garden will be managed by a Charitable Trust and maintained by the Hahei Reserves Group.*

*“The Garden will be a place for the general public to have plaques placed in memory of those who have died and who have contributed by their presence to the community life of Hahei. The Garden will furthermore be a place of quiet beauty where both Hahei residents and property owners and visitors from around New Zealand and the world can contemplate and reflect”. (Trust Deed)*

*Plaques will be purchased through the Trust, engraved by families and on return, attached to a memorial wall by the Trust. The land where the Garden is established was blessed by Joe Davis, Kaumatua of Ngati Hei on 4 November 2017 and has the support of the Thames Coromandel District Council.*

***This Memorial Garden is not a cemetery, therefore, no ashes are to be scattered or buried.***

1. The cost of each Plaque is \$350.00. This includes manufacture of the plaque, our courier charges, installation costs and a contribution to the upkeep of the Memorial Garden. Additional plaques can be purchased and wall space reserved. If you would like to reserve a place for a future plaque alongside one already purchased, the plaque for the reserved space must be purchased at the same time as the first plaque. Contact the Trust’s Secretary for more information.
2. On completion of the attached application form and payment of the fee, we will liaise with the engraver who will send you proofs for approval. The Trust will undertake the affixing of the plaque to a memorial wall. We will notify you when your plaque has been installed.



Dimensions: 260mm wide x 120mm high

(As with any artwork, the original is always superior to a photographic image)

3. The inscription is your choice but will require the approval of the Trust. Below is a simple example to assist with this decision. The wave design is always at the bottom of the plaque. We work with Steve Danby Tairua Engravers, and we will manage this process, but the engraving is at your cost, usually around \$50. You will be sent proofs to choose from and approve before finalising the design.



(Sample Font: Monotype Corsiva 20 & 24 pt Bold)

4. Following the installation of the plaque, you may wish to hold a small ceremony at the Memorial Garden.
5. If you require any assistance, or further information on the Memorial Garden, please contact our Secretary, Kay Harrison, [pkharrison@xtra.co.nz](mailto:pkharrison@xtra.co.nz)

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## How to purchase a Memorial Plaque

Please complete the attached application form and return to:

Kay Harrison, Secretary  
The Kotare Reserve Memorial Garden Trust, Hahei  
C/- Hahei Store, RD 1  
Whitianga 3591, New Zealand

### Or Scan and Email to:

Kay Harrison, Secretary, [pkharrison@xtra.co.nz](mailto:pkharrison@xtra.co.nz)

**Please make payment directly to the Trust Bank Account:**

**BNZ, Whitianga: 02-0496-0120953-00**

(Charities Commission Registration CC54902)



The Kotare Reserve Memorial Garden, Hahei

**WALL PLAQUE APPLICATION FORM**

**APPLICATION DETAILS:**

Name of Applicant:	
Address:	
Telephone No:	Mobile No:
Email Address:	

**PERSON(S) YOU WISH TO REMEMBER:**

Surname:			
Given Names:			
Date of Death	Day:	Month:	Year:
Date of Death	Day:	Month:	Year:

**PLAQUE INSCRIPTION**

Plaque inscription will require the approval of the Trust.

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**ASSOCIATION WITH HAHEI:**

This information, along with the plaque wall location, will be held as part of the history of the Kotare Memorial Gardens and will be available at the Hahei Library and the Mercury Bay Museum.

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Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Cost of Plaque	\$350.00
Donation	\$
<b>Total Payment</b>	<b>\$350.00</b>

GST No. 124-564-318

**TRUST USE ONLY:**

Received \$	Receipt No:
Date Plaque Issued:	Date Plaque Returned:
Installation Completed:	Plaque Location:

